**Committee Meeting**

**May 20, 2020**

**The Board of Commissioners for the Lafourche Basin Levee District met pursuant to Governor John Bel Edward’s executive order (Proclamation Number JBE-2020-30) issued to provide for additional measures to address the COVID-19 emergency. The Lafourche Basin Levee Board of Commission certified that as a result of the COVID-19 emergency, it would be unable to attain attendance of a quorum at this meeting other than through electronic means. Accordingly, this meeting was held by Teleconference. The notice of the call-in information was included in the agenda which was posted and sent out in accordance with law, including the certification set forth above and was called to order by its President, James P. Jasmin, at 6:00 P.M.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Whitney Jasmin, Jr., St. John the Baptist Parish; Eric Matherne, St. Charles Parish; Marlin Rogers, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Gary Watson, St. John the Baptist Parish; J** **Russell Loupe, St. Charles Parish; James Jasmin, St. James Parish; Jeffery Henry, Ascension Parish and Kevin Hebert, St. Charles Parish. Donald Henry, Executive Director and Ivy Chauvin, Assistant Executive Director were present. Larry Buquoi, Attorney was absent.**

**Adoption of the agenda was motioned by Commissioner Michael McKinney, Sr. and seconded by Commissioner Jeffery Henry. President Jasmin called for a roll call vote. Roll call vote thereon as follows:**

**YEAS:**

* **Gary Watson**
* **Jeffery Henry**
* **Craig Carter**
* **Russell Loupe**
* **Eric Matherne**
* **Whitney Jasmin, Jr.**
* **Marlin Rogers**
* **Kevin Hebert**
* **Michael McKinney, Sr.**
* **James P. Jasmin**

**NAYS: None**

**ABSENT: None**

**ABSTAINED: None**

**By a roll call vote of 10 yeas, 0 nays, 0 absent and 0 abstained. The motion passed by unanimous vote.**

 **Comments from the Public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the Public as and when each agenda item is considered during the meeting process. There were no public comments.**

**Safety Committee Report: Marlin Rogers, Chairman**

**Commissioner Rogers reported that there were no lost time accidents. The Safety Meeting for the Maintenance Department was held on May 18, 2020 for both locations. The safety meeting discussion that took place, led by the Executive Director, Donald Henry, was pertaining to the Covid-19 viral outbreak and the continuance of the safety precautions that the employees of Lafourche Basin Levee District still need to abide by. The next Safety Meeting is scheduled for June 15, 2020.**

**Commissioner Rogers asked if Mr. Donald Henry purchased a thermometer for reading the daily temperatures of the employees. Mr. Henry responded that the employees have resumed regular working hours. The employees have also started the continuation of the physicals that were put on hold. As of now, we do not have a thermometer for the office, but he is trying to locate one along with Lysol. President James Jasmin informed the Board that he also has been trying to find one and asked the Commissioners to try and locate one for the employees’ usage.**

**Equipment Committee Report: Jeffery Henry, Chairman**

**Commissioner Henry reported that all of the district’s light and heavy-duty equipment is presently operational. All equipment is located on their respective job sites or here at the maintenance shop.**

**Upper Barataria Project Committee Report: Eric Matherne, Chairman**

 **Vice-President Matherne reported that they are currently working on putting out the bid contract for the Sunset Levee Project. He asked all Commissioners to make sure he has everyone’s email address so that he can email each commissioner items he receives for their reviewal.**

 **President Jasmin asked Commissioner Russell Loupe for his comments on the discussion of electing officers since it was his request to place the item on the agenda. Commissioner Loupe stated that he thinks it is time to elect a new president and vice-president so that the Board can move on. Commissioner Loupe requested to place the election of officers on the June 3, 2020 Regular Meeting Agenda. Commissioner Loupe nominated Mr. Eric Matherne for president. Commissioner Craig Carter nominated Mr. James P. Jasmin as president. President Jasmin nominated Mr. Craig Carter as vice-president. Vice-President Eric Matherne seconded that nomination. President Jasmin asked Mr. Henry to place it on the agenda for June. Mr. Henry responded that you would have to wait 30 days for the election so that it would have to placed on the July 1, 2020 Regular Meeting Agenda, according to the By-laws.**

**There were no additional committee matters to discuss, Commissioner Michael McKinney, Sr. moved to adjourn and was seconded by Commissioner Jeffery Henry.**

 **Executive Director**